

Prosser Scott

Music & Picture Presentation Instructions

355 Hay St, Subiaco

Ph: 9381 6133

Email: admin@prosserscott.com.au

Music

5 Musical choices are generally required for *Opening the Service*, *AV Photo Presentation*, *Reflection (Laying of Rosemary)*, *Committal (of the casket)*, and *Closing the Service*.

A list of the song titles & specific artists for each song to be emailed at least 2 working days prior to the service date.

Holding Photo

1 x Photo is required for display on the screens in the venue throughout the service.

Please select and mark/rename this photo very clearly as "Holding Photo".

AV PHOTO PRESENTATION (When prepared by the family)

AV Presentation must be a single video file in **.mp4 format** with **music embedded** as part of the video file. (Presentation 3 - 5 minutes long)

For assistance, please contact Prosser Scott on (08) 9381 6133

Transfer Of Media

AV Picture Presentation, Photo selection, Holding Photo, & Music can be sent to IMP **via WeTransfer only**. Please include the name of the deceased in the message area. <https://wetransfer.com/>

When providing individual digital photos, there is no need to convert them into any specific format.

Email: photos@impdvd.com

Phone: (08) 9227 0495

Prosser Scott Chapel & Church Services

AV Picture Presentation & Music can be sent **via WeTransfer only**. Please include the name of the deceased in the message area. <https://wetransfer.com/>

Email: admin@prosserscott.com.au

IMPORTANT TO NOTE:

Charges will be incurred if the family prepared AV Picture Presentation is not a single file in *.mp4 format* with music embedded as part of the file (\$330).

All media must be sent at least 2 working days prior to the service date.